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These events and procedures will become effective on ***Monday, November 16, 2009,*** the *Go Live* date.

Please feel free to contact the ECF Help Desk at (800) 442-6850 if you have any questions or need Any assistance docketing any events. Filing resources, including Federal and Local Rules, the ECF User Manual and online help can be found on the Court's website: http://www.txnb.uscourts.gov/.

Information distributed November 6, 2009

CM/ECF Updates and Changes

Filing a Proof of Claim in a Substantively Consolidated Member Case

What is changing? A display message appears (see fig. 1) alerting the filer that claims should be filed in the lead case only.

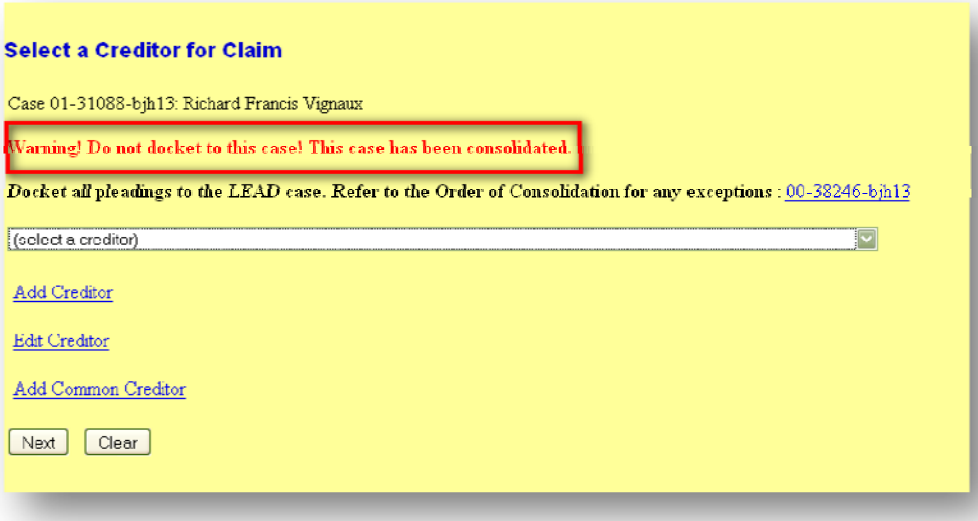

fig. 1

Why is it changing? This change reduces the number of claims filed in error in substantively consolidated member cases.

Who will this change affect? CM/ECF users filing a proof of claim

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Schedules Event

What is changing? When docketing schedules using this event, the menu for schedule options has changed (see fig. 2).

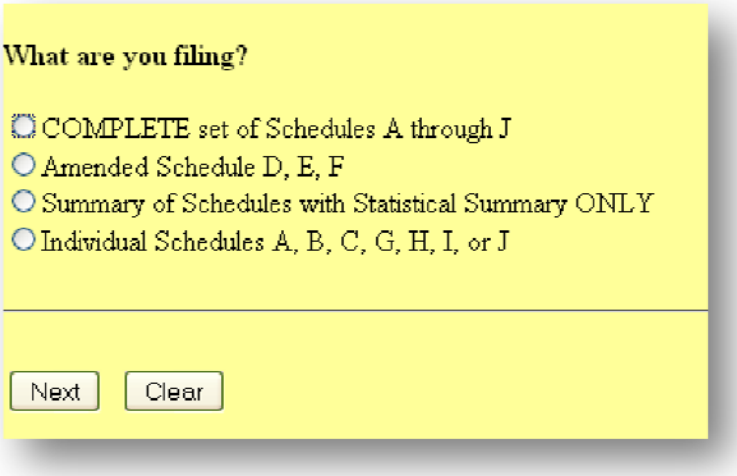


fig. 2

If the case is a Chapter 11 business case *only*, the menu changes to reflect the fact that businesses do not file Schedules C, I and J (see fig. 3).

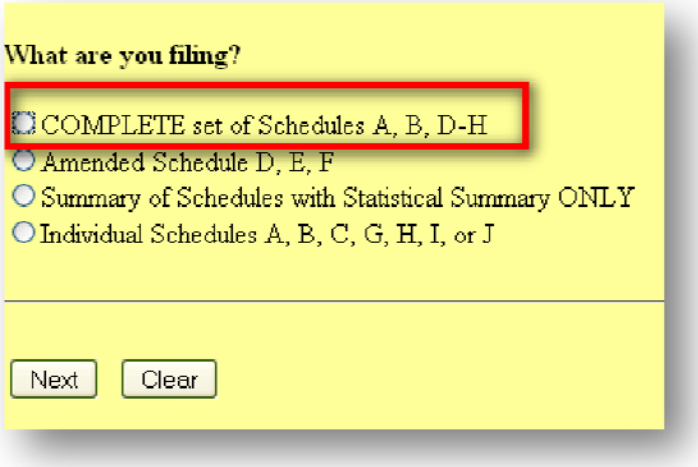
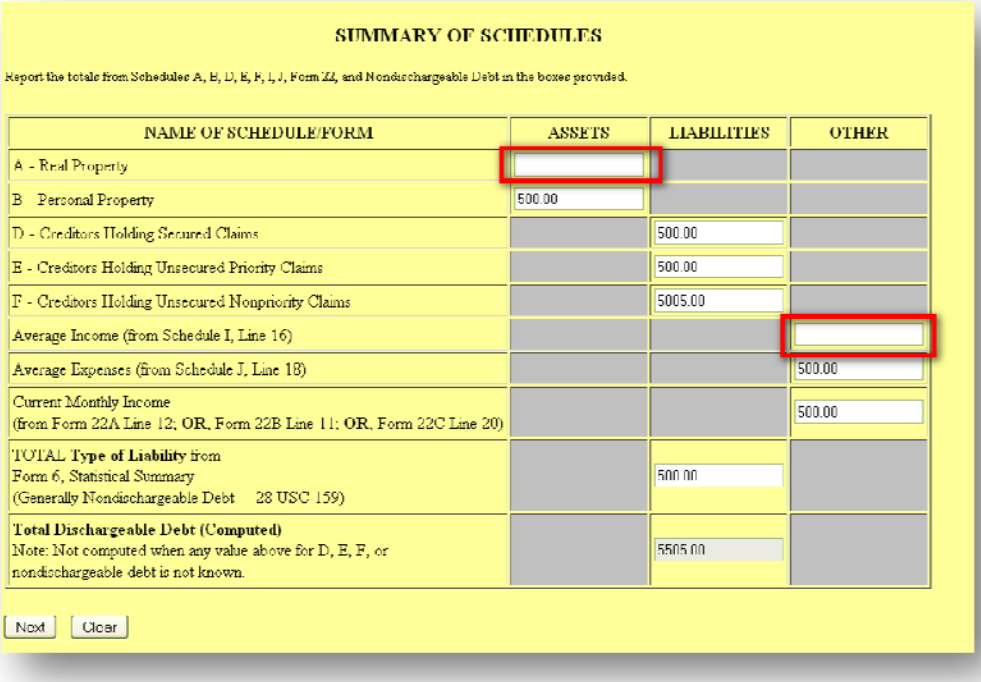


fig. 3

In addition, the event will check for empty fields when the user enters the schedule information (see fig. 4, *next page*) and will display an error message (see fig. 5, *next page*) if any of the fields are left blank.



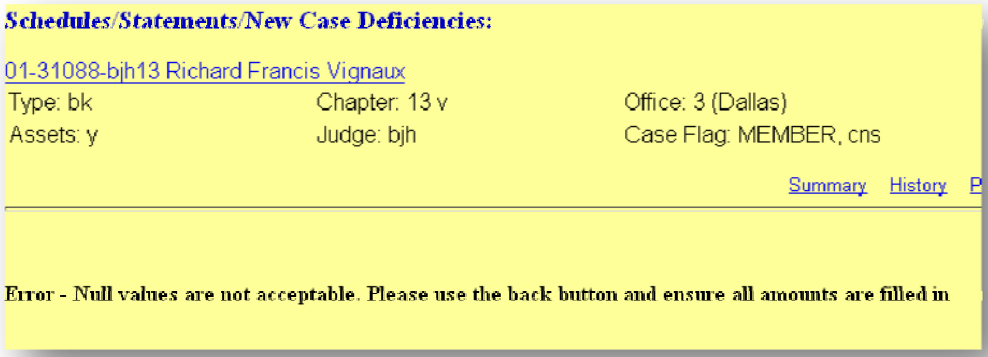
SUMMARY OF SCHEDULES

Report the totals from Schedules A, B, D, E, F, I, J, Form 22A, and Nondischargeable Debt in the boxes provided.

NAME OF SCHEDULE/FORM	ASSETS	LIABILITIES	OTHER
A - Real Property			
B Personal Property	500.00		
D - Creditors Holding Secured Claims		500.00	
E - Creditors Holding Unsecured Priority Claims		500.00	
F - Creditors Holding Unsecured Nonpriority Claims		5005.00	
Average Income (from Schedule I, Line 16)			
Average Expenses (from Schedule J, Line 18)			500.00
Current Monthly Income (from Form 22A Line 12; OR, Form 22B Line 11; OR, Form 22C Line 20)			500.00
TOTAL **Type of Liability** from Form 6, Statistical Summary (Generally Nondischargeable Debt 28 USC 159)		500.00	
Total Dischargeable Debt (Computed) Note: Not computed when any value above for D, E, F, or nondischargeable debt is not known.		5505.00	

Next Clear

fig. 4



Schedules/Statements/New Case Deficiencies:

01-31088-bjh13 Richard Francis Vignaux

Type: bk Chapter: 13 v Office: 3 (Dallas)

Assets: y Judge: bjh Case Flag: MEMBER, cns

Summary History P

Error - Null values are not acceptable. Please use the back button and ensure all amounts are filled in

fig. 5

WHY IS IT CHANGING? The change to the schedule selection screen makes it easier to determine which schedules will be expected by the CM/ECF system when the user continues filing, and which item should be selected by the filer.

The change to the summary of schedules input screen reduces the number of errors created when fields are left blank, as the filer will not be able to continue until all fields have been properly entered.

WHO WILL THIS CHANGE AFFECT? CM/ECF users filing schedules

New Event: Motion to Modify Mortgage Loan

What is changing? Pursuant to Clerk's Notice 09-03, the bankruptcy judges of the Northern District of Texas have determined that court approval is required when a mortgage loan modification of refinancing occurs in a pending Chapter 13 case.

This new event (along with the corresponding order event) has been created in CM/ECF to allow parties to motion the court to approve an agreed mortgage loan modification (see fig. 6). Full docketing instructions are available in the ECF User Manual and the internal Operations Manual.

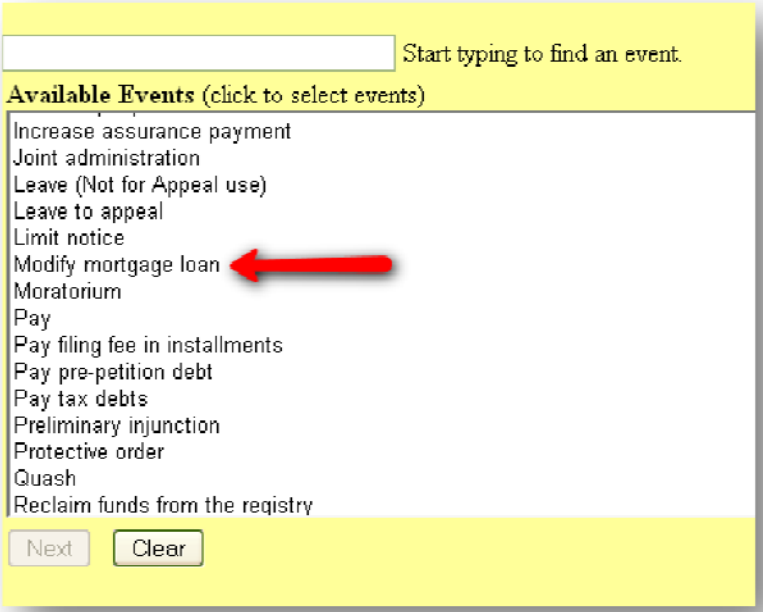


fig. 6

The pleading should contain the standard twenty-day suspense language set out in L.B.R. 9007.1(b). In addition, a copy of the modification agreement must be attached to the motion as well as a settlement statement detailing any fees and expenses assessed as a part of the process and a proposed amended Schedule I and J. The motion must also specify whether the mortgage arrearage is being subsumed in the refinancing and whether a plan modification will be required.

Why is it changing? This change allows parties seeking a modification to the terms of a mortgage loan the opportunity to have the modification approved by the bankruptcy judge.

Who will this change affect? CM/ECF users seeking a modification to mortgage loan terms

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New Warning Message in File New Adversary Case Event

What is changing? A new warning has been added on the adversary information screen (see fig. 7).

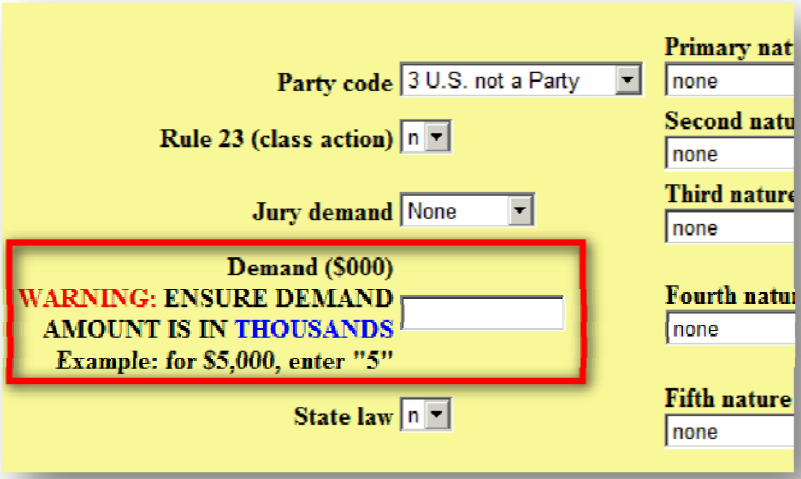

fig. 7

Why is it changing? This warning will remind filers that the demand amount must be listed in thousands (i.e., entering 5 in the demand field = $5,000.00) and will reduce the number of errors and corrective entries required to correct those errors.

Who will this change affect? CM/ECF users filing a new adversary proceeding

Motion to Convert Events

What is changing? Filers will no longer be able to file a motion to convert in a closed case.

Why is it changing? This change will require the filer to first file a motion to reopen case (and pay the associated filing fee) before a motion to convert can be submitted.

Who will this change affect? CM/ECF users filing a motion to convert

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