

U.S. Bankruptcy Court Northern District of Texas

ECF



Event/Procedural Updates

[Go Live Date: June 18, 2007]

[Attorney/Trustee/Creditor Guide](#)

Information Distributed June 18, 2007

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I. Overview

The events/procedures in this guide will take effect **Monday, June 18, 2007**.

Each month we will post guides with updated procedures and events to the on-line ECF User Manual.

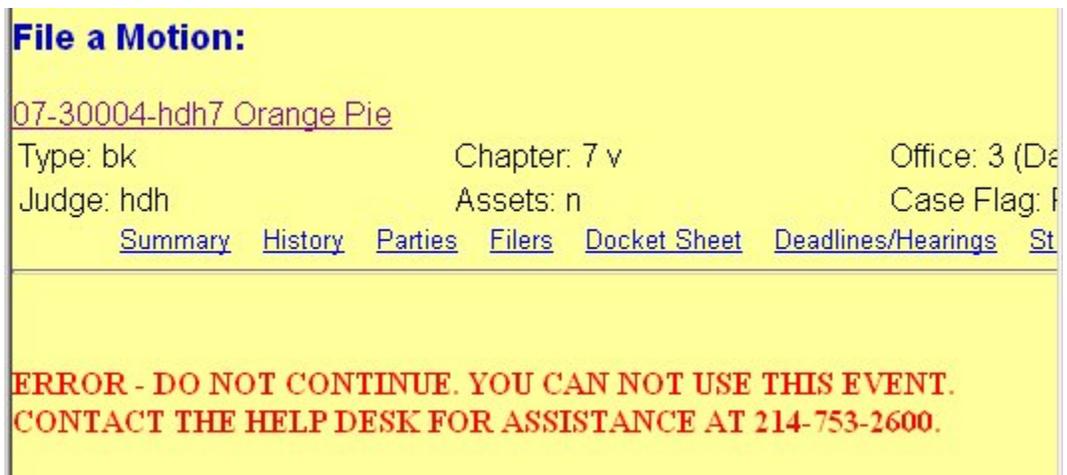
Please feel free to contact the ECF Help Desk at 214-753-2600, if you have any questions or need assistance docketing any events.

This section intentionally left blank.

II. Dismiss party event

The Dismiss party event has been removed from the Motions category under the Bankruptcy section. If a filer enters a bankruptcy case number under the Adversary section, a warning message will display advising filer that they cannot continue to docket the event. (See Figure A)

If a party in a main bankruptcy case no longer wishes to continue with the bankruptcy proceeding but the other debtor does, a Motion to sever must be filed along with the applicable [filing fee](#). If the attorney wishes to dismiss a party for any other reason, the attorney **will still need** to file a Motion to sever and pay the appropriate filing fee.



File a Motion:

[07-30004-hdh7 Orange Pie](#)

Type: bk Chapter: 7 v Office: 3 (De
Judge: hdh Assets: n Case Flag: F

[Summary](#) [History](#) [Parties](#) [Filers](#) [Docket Sheet](#) [Deadlines/Hearings](#) [St](#)

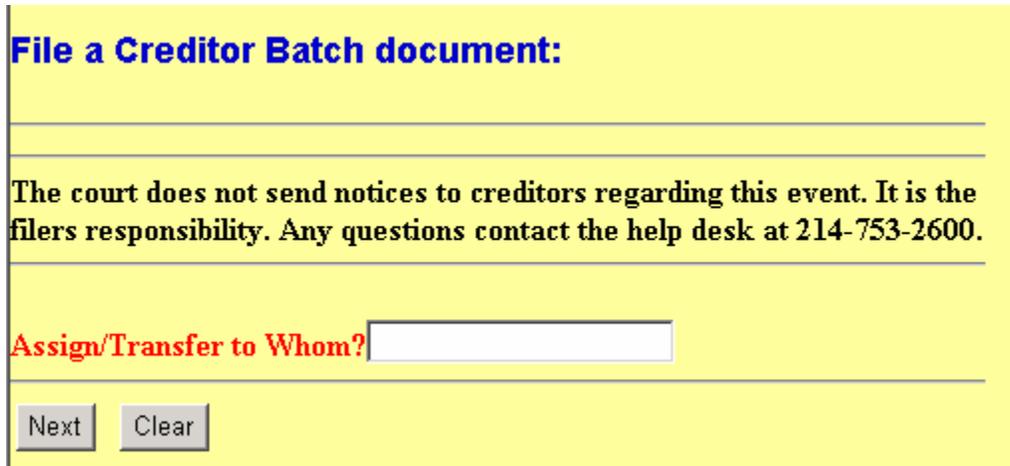
**ERROR - DO NOT CONTINUE. YOU CAN NOT USE THIS EVENT.
CONTACT THE HELP DESK FOR ASSISTANCE AT 214-753-2600.**

Figure A

This section intentionally left blank.

III. Notice assign/transfer claim (batch) event

The Notice assign/transfer claim (batch) event [**Bankruptcy>Creditor Filings>Notice assign/transfer claim (batch)**] has been modified to include a display message to notify filers that the court will not send notice to creditors. (See Figure B) This message prompt is designed to remind filers to notify all creditors when a waiver is not attached to the Notice of assignment/transfer.



File a Creditor Batch document:

The court does not send notices to creditors regarding this event. It is the filers responsibility. Any questions contact the help desk at 214-753-2600.

Assign/Transfer to Whom?

Figure B

IV. Notice of hearing event

The Notice of hearing event has been modified to prevent the filer from bypassing the hearing information screen that sets the date, time, and location of a hearing as well as the docket entry to be associated with the hearing.

(See Figure C)

Preliminary Hearing Information

Hearing Date: Hearing Time: AM PM

Location:

Status Conference Information

Status Conference Date: Hearing Time: AM PM

Location:

Select docket entries which are to be associated with the above schedule(s).

Filing Date	#	Docket Text
<input type="checkbox"/>	01/31/2007	1 Chapter 7 voluntary petition. Fee Amount \$299. Filed by ConTech (Floyd, K)
<input type="checkbox"/>	01/31/2007	3 Creditor matrix . Filed by Debtor ConTech . (Floyd, K)
<input type="checkbox"/>	01/31/2007	4 Creditor matrix amended to add additional creditor(s). Fee Amount \$26 . Filed by Debtor ConTech . (Floyd, K)
<input type="checkbox"/>	01/31/2007	5 Creditor matrix amended to change address . Filed by Debtor ConTech . (Floyd, K)

Figure C

V. Summary Coversheet for Chapter 7 Trustee's Final Report

When the U.S. Trustee's Office is ready to file the Trustee's Report of Final Account and Application to Close Case and Discharge Trustee (*aka the UST Report of Final Account*), the Summary Coversheet for Chapter 7 Trustee's Final Report must be attached to the final report. (*See Figure D*) The summary coversheet is designed to expedite the closing of Chapter 7 asset cases. It should be placed after the trustee's title page.

UNITED STATES BANKRUPTCY COURT NORTHERN DISTRICT OF TEXAS		
In Re:	§ § § §	Case No.:
Debtor(s)		Chapter 7
SUMMARY COVERSHEET FOR CHAPTER 7 TRUSTEE'S FINAL REPORT		
Gross Receipts:		<u>\$3089.54</u>
Total Trustee Compensation:		<u>830.88</u>
Trustee Attorney Fees:		<u>636.99</u>
Debtor Attorney Fees:		<u> </u>
Other Professional Fees:		<u> </u>
Total Awarded Expenses:		<u>\$1467.87</u>
Secured Distributions:		<u> </u>
Priority Distributions:		<u>624.08</u>
Unsecured Distributions:		<u>997.59</u>
Equity Security Distributions:		<u> </u>
Other Payments:		<u> </u>
Total Distributions:		<u>\$3089.54</u>

Figure D